



**Australian Government**  
**Attorney-General's Department**

**NATIVE TITLE ANTHROPOLOGIST GRANTS PROGRAM**  
**Application Form: 2011–12 funding round**

- Please read the separate *Information Sheet* for additional information before preparing your application.
- All sections of this Application Form must be completed.
- If you require more space, please attach a separate sheet.

**SECTION 1. APPLICANT DETAILS**

<b>Name of organisation (primary applicant)</b>						
<b>Australian Business Number (ABN)<sup>1</sup></b>						
<b>Legal status (eg incorporated association, community group)</b>						
<b>Postal address (This is the address to which all correspondence generated by the Attorney-General's Department will be sent)</b>						
	<b>Suburb</b>		<b>City</b>			
	<b>Postcode</b>		<b>State</b>			
<b>Primary contact person</b>	<b>Title</b>		<b>Given Name</b>		<b>Last Name</b>	
<b>Position</b>						
<b>Telephone (W)</b>				<b>Fax</b>		
<b>Mobile telephone</b>						
<b>E-mail</b>						
<b>Is this a collaborative project with another organisation?</b>	<b>Yes</b>		<b>No</b>			
<b>If yes, provide details of collaborating agency, including contact person and phone number</b>						

<sup>1</sup> Only **one** ABN can be assigned to this application. The ABN provided must be that of the organisation (entity) responsible for the legal and financial accountability of the proposed project - ie the entity that enters into a Funding Agreement with the Commonwealth Government.

**SECTION 2. PROJECT SUMMARY**

<b>Project name</b>	
<b>Brief summary of the project (no more than 25 words)</b>	
<b>Total funding sought (this must match the total in Section 3)</b>	\$ Total (GST exclusive)

**SECTION 3. BUDGET BREAKDOWN**

Provide a detailed budget for your project, identifying the different items (eg wages, consultancy fees, travel, equipment etc). Provide as much detail as possible.

<b>Item</b>	<b>2010-11 (GST exclusive)</b>
Eg Project director (part-time salary of 10 hours per week x 26 weeks, including 10% on-costs)	\$15,000
	\$
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	\$
	\$
	\$
	\$
<b>Total (GST exclusive) This amount MUST match the total in Section 2 – Total funding sought</b>	<b>\$</b>

#### SECTION 4. FINANCIAL, IN-KIND OR OTHER FORMS OF CONTRIBUTIONS

Is your project dependent on financial or non-financial contributions from another organisation or entity? If yes, provide details below. You will also need to supply a letter of support from the contributing party as evidence of the availability of that contribution.

Name of organisation	Type of contribution (eg financial or in-kind) and description	Letter of support attached
		Yes / No
		Yes / No
		Yes / No
		Yes / No

#### SECTION 5. RELATED FUNDING APPLICATIONS

Have you previously sought, or are you currently seeking, funding for this project from any source? Has any organisation funded this project either currently or previously? If yes, provide details.

Name of organisation and application type	Funding year	Funding amount	Successful? Yes / No / pending

Have you failed to fulfil your requirements in relation to previous Commonwealth grants or funding standards for this or any other project? If so, provide details.

## SECTION 6. PROJECT DESCRIPTION

Please answer **each** of the following questions in detail, noting the further information provided in the Information Sheet:

- a. How will the project described in Section 2 contribute to one or more of the following priority areas (as specified in the Program Guidelines):
  - i. training and development to smooth the transition from study to native title field work
  - ii. professional/organisational support for anthropologists working in the native title sector, and/or
  - iii. stronger linkages between academic and applied anthropological work.
- b. What is the overall aim of your project?
- c. How will you achieve that aim?
- d. Describe the services or activities of the project.
- e. What services or activities will other partners (if any) undertake?

## SECTION 7. PROJECT OUTPUTS AND OUTCOMES

List the anticipated outputs and outcomes of the project in detail. Outputs are the tangible items that will be produced by the project (eg training courses, professional development workshops, mentoring programs, etc). Outcomes are the overarching objectives the project aims to achieve, including longer term benefits expected from the project (eg enhanced retention rates, increased opportunities for native title anthropologists to undertake research and publication).

<b>Outputs</b> (What tangible items will be produced by the project?)	
<b>Outcomes and expected benefits</b> (What does your project aim to achieve? What are the longer term benefits?)	

## SECTION 8. PROJECT WORK PLAN

Provide a detailed work plan for the project showing key tasks, milestones or deliverables, and the expected duration of each task.

Key milestone / deliverable	Tasks	Expected duration
Eg: Two week student fieldwork program in Kimberley for 10 final year anthropology students	Advertise program, selection of successful applicants, conduct program, evaluation of student-produced report	August to November 2011

**SECTION 9. QUALIFICATIONS AND EXPERIENCE OF KEY PERSONNEL**

Provide details of key personnel who will have responsibility for the project. Include the qualifications and experience they have that will be relevant to the project.

**SECTION 10. INFORMAL CONSULTATION AND COLLABORATION**

Does the project require informal consultation and/or collaboration with parties or individuals outside your organisation? If yes, how do you intend to consult or collaborate and have these processes been agreed in writing?

**SECTION 11. PREVIOUS RESEARCH**

If applicable, provide details of any relevant studies or research previously undertaken on the subject of your application and explain how the outcomes of these studies or research support or relate to your proposed project.

## **SECTION 12. RISK ASSESSMENT**

Outline any risks that may affect the successful completion of this project on time and within budget. How do you plan to address each of these risks?

## **SECTION 13. REPORTING AND EVALUATION**

How will you report to the Department on the progress and achievement of project milestones?

How will you evaluate your project?

## SECTION 14. EXIT STRATEGY

Provide an indication of your exit strategy if your project were to be successful in receiving funding for the 2011–12 financial year. Will the administration of the project need to be transferred to another organisation at the end of the period, will it be self-sufficient, or will the project have been completed? An indicative strategy only is required at this time.

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## SECTION 15. REFEREES

If available, provide the details of two referees the Department can contact to obtain evidence of your successful compliance with grant funding requirements. The referees must have been involved in previous grants you have managed, or projects of a similar nature.

Name	Position	Organisation / Department	Project managed	Phone number/email
1.				
2.				

## SECTION 16. PRIVACY

The Attorney-General's Department is subject to the *Privacy Act 1988* (Cth) which requires that we comply with the Information Privacy Principles (IPPs) set out in the Act. Any information you provide to this Department will be treated in accordance with the IPPs, which set out how Australian Government agencies should collect, use, store and disclose personal information and how individuals can access records containing their personal information. Information about the Privacy Act 1988 can be found at [www.privacy.gov.au](http://www.privacy.gov.au)

## SECTION 17. FREEDOM OF INFORMATION

Your completed application, as documents in the possession of this Department, is subject to the operation of the *Freedom of Information Act 1982* (Cth) and could, subject to the provisions of that Act, be released pursuant to a request made under it. However, there are various exemptions available under the Act, including those that ensure that certain personal information or information relating to business affairs is not unreasonably disclosed to the public.

## SECTION 18. DECLARATION BY ORGANISATION'S REPRESENTATIVE

- The information given in this application is true and correct to the best of my knowledge and I understand that any omission or false statement may result in the rejection of the application or withholding of any funds already approved.
- I am duly authorised to make this application on behalf of the organisation named in section 1.
- I have read, understood and agree to abide by the requirements of the '*Native Title Anthropologist Grants Program – Program Guidelines*'.
- I understand that officers of the Department may seek clarification of any aspect of this application and may make independent inquiries of other agencies and/or referees.
- I understand officers of the Department may request additional information in relation to this application.
- I understand that this is an application only and may not necessarily result in funding approval.
- I consent to the release of information in this application (excluding personal details) for non-commercial public information purposes, such as promotion of the Program on the Department's website.
- If successful, I agree to complete the project's financial requirements within the specified time.
- If successful, I understand that the content of this application may form part of the Native Title Anthropologist Grants Program Funding Agreement.
- I will contact the Australian Government Attorney-General's Department immediately if any information in this application changes or is found to be incorrect.

<b>Signature</b>	
<b>Name</b>	
<b>Position</b>	
<b>Date</b>	

**Applications close on 18 March 2011 at 5.00pm EDT**

**LATE APPLICATIONS WILL NOT BE ACCEPTED**

**Submit applications to:**

Native Title Unit  
Attorney-General's Department  
3-5 National Circuit  
BARTON ACT 2600

**Or by email:**

[native.title@ag.gov.au](mailto:native.title@ag.gov.au)

For further information please contact the Native Title Unit on (02) 6141 4726

<i>AGD use only:</i>
Application received
Date: _____
Time: _____